

Rwanda - Rwanda Establishment Census 2014

National Institute of Statistics of Rwanda

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Overview

Identification

ID NUMBER

rwa-nisr-rec-2014-v1

Version

VERSION DESCRIPTION

v1: Edited, anonymous dataset for public distribution.

PRODUCTION DATE

2015-04

Overview

ABSTRACT

The establishment census 2014 consisted of a complete counting of all establishments practicing a specific economic activity in Rwanda except not-for-sale governmental services.

The objectives of this census included:

- a) To provide detailed information about the establishments' characteristics and their geographical distribution
- b) To provide detailed information about the economic activity of all establishments operating in Rwanda.
- c) Establish the employment level desegregated by sex, nationality and type of contract (permanent/ temporally)
- d) To help in establishing a business register that can be utilized in carrying out the economic sample survey.
- e) To provide economic data that meets the planning & development needs.
- f) To provide economic data that meets the needs of the private & public sectors, planners, researchers and analysts.
- g) To provide a modern and comprehensive frame to be utilized in all specialized economic surveys based on sample technique.
- h) To provide a broad database to be used in carrying out studies and surveys needed for economic development programs.
- i) To compare the survey's results with the previous economic series in the measurement of economic growth rates.
- j) To study the size of the employed by gender and nationality and distribute them by the economic activity.

KIND OF DATA

Census/enumeration data [cen]

UNITS OF ANALYSIS

The unit analysis of this study is establishment excluding governmental establishments which provide not-for-sale services.

Scope

NOTES

This study covered the following themes: Economic activity, Legal status, Registration of establishment, Taxation, Capital employed, Regular operation accounts, Socio economic characteristics of the establishment staff, Payment Status and Sex of employees

KEYWORDS

Rwanda Establishment Census 2014

Coverage

GEOGRAPHIC COVERAGE

National coverage

UNIVERSE

The study covered all establishments except governmental establishments that provide not-for-sale services.

Producers and Sponsors

PRIMARY INVESTIGATOR(S)

| Name | Affiliation |
|--|---|
| National Institute of Statistics of Rwanda | Ministry of Finance and Economic Planning |

OTHER PRODUCER(S)

| Name | Affiliation | Role |
|--|-------------|----------------------|
| Ministry of Trade and Industry | | Technical assistance |
| National Bank | | Technical assistance |
| Private Sector Federation | | Technical assistance |
| Ministry of Youth and ICT | | Technical assistance |
| Rwanda Cooperatives Agency | | Technical assistance |
| Ministry of Public Services and Labour | | Technical assistance |

FUNDING

| Name | Abbreviation | Role |
|----------------------|--------------|---------|
| Government of Rwanda | GoR | Funding |
| World Bank | WB | Funding |

OTHER ACKNOWLEDGEMENTS

| Name | Affiliation | Role |
|------------------|------------------------------|----------------------------|
| Local Government | Ministry of Local Government | Awareness and mobilization |

Metadata Production

METADATA PRODUCED BY

| Name | Abbreviation | Affiliation | Role |
|--|--------------|---|-------------------|
| National Institute of Statistics of Rwanda | NISR | Ministry of Finance and Economic Planning | study description |

DATE OF METADATA PRODUCTION

2015-08-18

DDI DOCUMENT VERSION

v1

DDI DOCUMENT ID

ddi-rwa-nisr-rec-2014-v1

Sampling

No content available

Questionnaires

Overview

The questionnaire was developed in English and translated into Kinyarwanda. Appropriate tests were performed which provided feedback to improve the questionnaire.

Data Collection

Data Collection Dates

| Start | End | Cycle |
|------------|------------|-------|
| 2014-09-14 | 2014-11-14 | N/A |

Data Collection Mode

Face-to-face [f2f]

Data Collection Notes

To assess the quality of the questionnaire, a pre-test for the census took place from August 14, 2014 - August 23, 2014. Data collection started on 24th November and ended on 24th December 2014. Interviews were conducted either in Kinyarwanda or English languages.

Questionnaires

The questionnaire was developed in English and translated into Kinyarwanda. Appropriate tests were performed which provided feedback to improve the questionnaire.

Data Collectors

| Name | Abbreviation | Affiliation |
|--|--------------|---|
| National Institute of Statistics of Rwanda | NISR | Ministry of Finance and Economic Planning |

Supervision

The data collection was conducted during a period of 26 days from 24th November to 24th December 2014. Sundays were considered as holidays.

The field work was organized as follows:

1. National level : This level was organized in 5 regions
2. Regional level : This level was composed by 4 to 10 districts according to geographical and neighboring situation
3. Zone level This level was composed by 2 to 3 districts that were grouped according to geographical and neighboring situation
4. District The administrative District (was covered by one Team leader in most area except in districts of Kigali city whereby each district was covered by more than 4 Team Leader)
5. Sector The administrative sector (was covered by one enumerator in most area except in some urban sectors where the number of enumerator was greater than 2 or more depending on the concentration of establishments)

The following were responsibilities of the team leader:

- Ø Communicate and inform to the local government authorities about establishment census in the district, sector, cell and village levels, and to request its partnership;
- Ø Control and supervise the establishment census activities in the District assigned to him/her;
- Ø Facilitate the enumerator in term of transport, if necessary;
- Ø Check all questionnaires filled by enumerators. If some important information are missing, send back the enumerator to the establishment enumerated;
- Ø Organize regular meeting with enumerators;
- Ø Produce daily and weekly report and submit it to Zonal supervisor;
- Ø Submit regularly the collected questionnaire to the Zonal supervisor

Supervisions from NISR were conducted on regular basis to ensure professionalism in data collection.

Data Processing

Data Editing

Data editing was performed during and after data entry phase in order to detect out-of-range and/or inconsistent data values. Appropriate actions were taken to introduce necessary corrections and deal with incorrect data. In many cases follow up contacts with the establishments were made to verify previously reported data. Upon producing the clean data file, statistical tabulations were generated. The data processing softwares used are CPro and SPSS.

Data Appraisal

No content available

File Description

Variable List

rec-2014-data-v1

| | |
|--------------|--|
| Content | This is the dataset for the census |
| Cases | 154236 |
| Variable(s) | 95 |
| Structure | Type: Keys: () |
| Version | V1 |
| Producer | National Institute of Statistics of Rwanda |
| Missing Data | |

Variables

| ID | Name | Label | Type | Format | Question |
|------|----------|--|----------|-----------|----------|
| V97 | key | Unique identifier of establishment | contin | numeric | |
| V98 | ID1 | PROVINCE/KIGALI CITY | discrete | numeric | |
| V99 | ID2 | DISTRICT | discrete | numeric | |
| V100 | ID3 | SECTOR | contin | numeric | |
| V101 | ID4 | CELL | discrete | numeric | |
| V102 | ID5 | VILLAGE | contin | numeric | |
| V103 | Q1A | Name of Province | discrete | character | |
| V104 | Q1B | Name of District | discrete | character | |
| V105 | Q1C | Name of Sector | discrete | character | |
| V106 | Q2 | WORKING PLACE | discrete | numeric | |
| V107 | Q3 | WORKING STATUS | discrete | numeric | |
| V108 | Q4B | GENDER OF MANAGER | discrete | numeric | |
| V109 | Q4C | AGE OF MANAGER | discrete | numeric | |
| V110 | Q5A | MONTH OF STARTING OPERATION | discrete | numeric | |
| V111 | Q5B | YEAR OF STARTING OPERATION | discrete | numeric | |
| V112 | Q6B | MAIN ECONOMIC ACTIVITY_4 DIGITS | discrete | numeric | |
| V113 | ISIC1Q6B | MAIN ECONOMIC ACTIVITY_1 DIGIT | discrete | numeric | |
| V114 | Q7B | SECONDARY ECONOMIC ACTIVITY_4 DIGITS | discrete | numeric | |
| V115 | ISIC1Q7B | SECONDARY ECONOMIC ACTIVITY_1 DIGIT | discrete | numeric | |
| V116 | Q8 | INSITUTIONAL SECTOR | discrete | numeric | |
| V117 | Q9 | CATEGORIES OF PRIVATE SECTOR | discrete | numeric | |
| V118 | Q10 | CATEGORIES OF MIXED SECTOR | discrete | numeric | |
| V119 | Q11 | NATIONALITY OF OWNERS | discrete | numeric | |
| V120 | Q12 | LEGAL STATUS | discrete | numeric | |
| V121 | Q13 | IS THE MANAGEMENT OF ESTABLISHMENT COMPLETELY SEPARATED FROM THE HH. MANAGEM | discrete | numeric | |
| V122 | Q14 | IS THE OWNER OF THE ESTABLISHMENT ITS MANAGER | discrete | numeric | |
| V123 | Q15 | THE SEX OF OWNER | discrete | numeric | |
| V124 | Q16 | AGE OF OWNER | discrete | numeric | |

| ID | Name | Label | Type | Format | Question |
|------|-------|--|----------|---------|----------|
| V125 | Q17 | DOES THE ESTABLISHMENT MAINTAIN REGULAR ACCOUNTING? | discrete | numeric | |
| V126 | Q18 | ESTABLISHMENT TYPE | discrete | numeric | |
| V127 | Q19 | TOTAL NUMBER OF BRANCHES IN RWANDA INCLUDING THE HEAD OFFICE | discrete | numeric | |
| V128 | Q20 | TOTAL NUMBER OF WORKING PERSONS IN ALL BRANCHES IN RWANDA INCLUDING THE HEAD | discrete | numeric | |
| V129 | Q21A1 | Rwandan Total | discrete | numeric | |
| V130 | Q21A2 | Rwandan Male | discrete | numeric | |
| V131 | Q21A3 | Rwandan Female | discrete | numeric | |
| V132 | Q21B1 | Foreigner Total | discrete | numeric | |
| V133 | Q21B2 | Foreigner Male | discrete | numeric | |
| V134 | Q21B3 | Foreigner Female | discrete | numeric | |
| V135 | Q21C1 | TOTAL | discrete | numeric | |
| V136 | Q21C2 | TOTAL Male | discrete | numeric | |
| V137 | Q21C3 | TOTAL Female | discrete | numeric | |
| V138 | Q22A1 | Working Owners TOTAL | contin | numeric | |
| V139 | Q22A2 | Working Owners MALE | contin | numeric | |
| V140 | Q22A3 | Working Owners FEMALE | contin | numeric | |
| V141 | Q22B1 | Unpaid TOTAL | contin | numeric | |
| V142 | Q22B2 | Unpaid MALE | contin | numeric | |
| V143 | Q22B3 | Unpaid FEMALE | contin | numeric | |
| V144 | Q22C1 | Apprentice TOTAL | contin | numeric | |
| V145 | Q22C2 | Apprentice MALE | contin | numeric | |
| V146 | Q22C3 | Apprentice FEMALE | contin | numeric | |
| V147 | Q22D1 | <1 Months TOTAL | contin | numeric | |
| V148 | Q22D2 | <1 Months MALE | contin | numeric | |
| V149 | Q22D3 | <1 Months FEMALE | contin | numeric | |
| V150 | Q22E1 | 1-6 Months TOTAL | contin | numeric | |
| V151 | Q22E2 | 1-6 Months MALE | contin | numeric | |
| V152 | Q22E3 | 1-6 Months FEMALE | contin | numeric | |
| V153 | Q22F1 | Above 6 Months TOTAL | contin | numeric | |
| V154 | Q22F2 | Above 6 Months MALE | contin | numeric | |
| V155 | Q22F3 | Above 6 Months FEMALE | contin | numeric | |
| V156 | Q22G1 | Open contract TOTAL | contin | numeric | |
| V157 | Q22G2 | Open contract MALE | contin | numeric | |
| V158 | Q22G3 | Open contract FEMALE | contin | numeric | |
| V159 | Q22H1 | TOTAL TOTAL | discrete | numeric | |
| V160 | Q22H2 | TOTAL MALE | discrete | numeric | |
| V161 | Q22H3 | TOTAL FEMALE | discrete | numeric | |
| V162 | Q23 | ANNUAL TOTAL TURNOVER IN 2013 | discrete | numeric | |
| V163 | Q24 | EMPLOYED CAPITAL | discrete | numeric | |

| ID | Name | Label | Type | Format | Question |
|------|-------------|---|----------|---------|----------|
| V164 | Q25 | REVENUE/INCOME IN 2013 | discrete | numeric | |
| V165 | Q26 | CONTRIBUTIONS | discrete | numeric | |
| V166 | Q27A | Registration at Sector | discrete | numeric | |
| V167 | Q27B | Registration at District | discrete | numeric | |
| V168 | Q27C | Registration at Rwanda Cooperative Agency (RCA) | discrete | numeric | |
| V169 | Q27D | Registration at Private Sector Federation (PSF) | discrete | numeric | |
| V170 | Q27E | Registration at Rwanda Governance Board (RGB) | discrete | numeric | |
| V171 | Q27F | Registration at Social Security Fund (RSSB) | discrete | numeric | |
| V172 | Q27G | Registration at Rwanda Development Board (RDB) | discrete | numeric | |
| V173 | Q27H | Registrastion at Rwanda Revenue Authority (RRA) | discrete | numeric | |
| V174 | Q27IA | Registration at Other institutions | discrete | numeric | |
| V175 | Q28 | DO YOU BUY OR SELL GOODS/SERVICES ABROAD | discrete | numeric | |
| V176 | Q29A | Value Added Tax (VAT) | discrete | numeric | |
| V177 | A29B | TPR/PAYE | discrete | numeric | |
| V178 | Q29C | Income tax | discrete | numeric | |
| V179 | Q29D | Excise duties tax | discrete | numeric | |
| V180 | Q29E | Import duties tax | discrete | numeric | |
| V181 | Q29F | Trading license tax | discrete | numeric | |
| V182 | Q29G | Rental income tax | discrete | numeric | |
| V183 | Q29H | Flat tax | discrete | numeric | |
| V184 | Q30 | DO YOU HAVE A TIN NUMBER ? | discrete | numeric | |
| V185 | U_R | Created Urban and Rural | discrete | numeric | |
| V186 | size | Created Size based on number of workers | discrete | numeric | |
| V187 | New_sector | Created institutional sector | discrete | numeric | |
| V188 | SO2 | Sex of owner | discrete | numeric | |
| V189 | AO2 | Age of owner | discrete | numeric | |
| V190 | FI | Formal/Informal | discrete | numeric | |
| V191 | time_period | Period in 3 year Interval | discrete | numeric | |

Related Materials

Questionnaires

Rwanda Establishment Census Questionnaire

| | |
|----------------|--|
| Title | Rwanda Establishment Census Questionnaire |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2011-11-26 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | National Institute of Statistics of Rwanda |
| Description | This is the questionnaire for the Establishment Census 2014 |
| Filename | q-rec-2014-eng.pdf |

Urutonde rw'Ibibazo: Ibarura ry' Imirimo n'Aho Ikorewa, 2014

| | |
|----------------|--|
| Title | Urutonde rw'Ibibazo: Ibarura ry' Imirimo n'Aho Ikorewa, 2014 |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-11-13 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is the questionnaire for the Establishment Census 2014 |
| Filename | q-rec-2014-kin.pdf |

Reports

2014 Establishment Census Final Report

| | |
|----------------|---|
| Title | 2014 Establishment Census Final Report |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2015-06-01 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation |
| Publisher(s) | NISR |
| Description | This is the final report for the census |

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| Filename | rec-2014-final-report-v1.pdf | |

Technical documents

Establishment Activities Plan

| | |
|-----------|--|
| Title | Establishment Activities Plan |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-07-15 |
| Country | Rwanda |
| Language | English |

Contributor(s) The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency.

Publisher(s) NISR

Description This is the project activities plan for Rwanda Establishment Census 2014

Filename rec-2014-activities-plan.pdf

Ifishi Ikoreshwa Mu Kubarura Ibigo

Title Ifishi Ikoreshwa Mu Kubarura Ibigo

Author(s) National Institute of Statistics of Rwanda

Date 2014-07-01

Country Rwanda

Language Kinyarwanda

Contributor(s) The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency.

Publisher(s) NISR

Description This is listing form of Rwanda Establishments Census 2014

Filename rec-2014-listing-form.pdf

Igitabo Gikubiyemo Amabwiriza Agenga Ibarura ry'Ibigo n'Imirimo Ikorerwamo

Title Igitabo Gikubiyemo Amabwiriza Agenga Ibarura ry'Ibigo n'Imirimo Ikorerwamo

Author(s) National Institute of Statistics of Rwanda

Date 2014-11-01

Country Rwanda

Language Kinyarwanda

Contributor(s) The key contributors were the Ministry of Public Service and Labor, Ministry of Trade nad Industry, Private Sector Federation

Publisher(s) NISR

Description This is the questionnaire for the survey

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| Filename | rec-2014-instruction-manual-kin.pdf |

Project Document

| | |
|----------------|--|
| Title | Project Document |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-01-01 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is the project activities plan for the Establishment Census 2014 |
| Filename | rec-2014-project-document.pdf |

Raporo y'Umuyobozi ku Rwego rw'Intara

| | |
|----------------|--|
| Title | Raporo y'Umuyobozi ku Rwego rw'Intara |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-11-14 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is the provincial weekly progress report for the Establishment Census 2014 |
| Filename | rec-2014-provincial-weekly-progress-report-form.pdf |

Raporo ya buri Cyumweru y'Umuyobozi ku Rwego rw' Akarere

| | |
|----------------|--|
| Title | Raporo ya buri Cyumweru y'Umuyobozi ku Rwego rw' Akarere |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-11-14 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is district weekly progress report for the Establishment Census 2014 |
| Filename | rec-2014-district-weekly-progress-report-form.pdf |

Raporo y'Umuyobozi ku rwego rwa Zone

| | |
|----------------|--|
| Title | Raporo y'Umuyobozi ku rwego rwa Zone |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-11-14 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank |
| Publisher(s) | NISR |
| Description | This is the zone weekly progress for the Establishment Census 2014 |
| Filename | rec-2014-zone-weekly-progress-report-form.pdf |

Raporo ya buri Cyumweru y'Umukarani w'Ibarura

| | |
|----------------|--|
| Title | Raporo ya buri Cyumweru y'Umukarani w'Ibarura |
| Author(s) | National Institute of Ststatistics of Rwanda |
| Date | 2014-11-14 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is the Enumerator weekly progress report for the Establishment Census 2014 |
| Filename | rec-2014-enumerator-weekly-progress-report-form.pdf |

Raporo ya buri muni y'Umukarani w'Ibarura

| | |
|----------------|--|
| Title | Raporo ya buri muni y'Umukarani w'Ibarura |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-11-14 |
| Country | Rwanda |
| Language | Kinyarwanda |
| Contributor(s) | The key contributors were the Ministry of Public Service and Labor, Ministry of Trade and Industry, Private Sector Federation, National bank, Ministry of Youth and ICT, Rwanda Cooperatives Agency. |
| Publisher(s) | NISR |
| Description | This is the Enumerator daily progresss report for the Establishment Census 2014 |
| Filename | rec-2014-enumerator-daily-progress-report-form.pdf |

Enumerator Contract for the Establishment Census 2014

| | |
|----------------|---|
| Title | Enumerator Contract for the Establishment Census 2014 |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-01-07 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | National Institute of Statistics of Rwanda |
| Publisher(s) | NISR |
| Description | This is the Enumerator Contract for the Establishment |
| Filename | rec-2014-enumerator-contract.pdf |

Support Staff Contract for the Establishment Census 2014

| | |
|----------------|--|
| Title | Support Staff Contract for the Establishment Census 2014 |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2015-01-07 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | National Institute of Statistics of Rwanda |
| Publisher(s) | NISR |
| Description | This is the questionnaire for the survey |
| Filename | rec-2014-support-staff-contract.pdf |

Other materials

Team Leader Contract for Establishment Census

| | |
|----------------|--|
| Title | Team Leader Contract for Establishment Census |
| Author(s) | National Institute of Statistics of Rwanda |
| Date | 2014-01-07 |
| Country | Rwanda |
| Language | English |
| Contributor(s) | National Institute of Statistics of Rwanda |
| Publisher(s) | NISR |
| Description | This is the Team Leader Contract for the Establishment Census 2014 |
| Filename | rec-2014-team-leader-contract.pdf |
